

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: DEOGARH  
(SOCIAL WELFARE SECTION)**

No. 751 /S.W. Dated: 25.5.2011

**ADVERTISEMENT**

The intending Service Providers are requested to sponsor the candidates from Deogarh district having sound knowledge in Micro Soft Office with both Oriya and English typing for engagement of three numbers of Data Entry Operator in Deogarh District. The engagement is for one year @ ₹. 4000/- per month. The service may be renewed subject to provision of funds and satisfactory of performance. The candidate must be graduate with typing speed 40 & 20 words (correct) per minute both in English and Oriya respectively. The engagement will be made through Service Provider. The Service Providers should send the proposal to the District Social Welfare Officer, Deogarh by 8<sup>th</sup> June 2011 within the working hour with the following documents.

1. Registration certificate of the applicant's organization
2. Copy of PAN / GIR card;
3. Copy of the IT return filed for the last three financial years;
4. Copies of EPF and ESI certificates;
5. Copy of the Service Tax registration certificate;
6. Certified extracts of the Bank Account containing transactions during last three years.

25.5.11  
COLLECTOR,  
DEOGARH

Memo No. 752 /S.W Date. 25.5.2011  
Copy forwarded to the D.I.O NIC Deogarh. He is requested to uploading the advertisement in the district website for wider publicity.

25.5.11  
COLLECTOR,  
DEOGARH

Memo No. 753 /S.W Date. 25.5.2011  
Copy forwarded to the Director P.R Bhubaneswar, Orissa .He is requested to publish the advertisement in one daily Oriya News Paper.

25.5.11  
COLLECTOR,  
DEOGARH

Memo No. 754 /S.W Date. 25.05.2011  
Copy to the notice board of P.D DRDA/ Collectorate,/ Sub-Collector/ Deogarh & all the B.D.Os and C.D.P.Os of the district for wider circulation.

25.5.11  
COLLECTOR,  
DEOGARH