

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: DEOGARH.  
(SOCIAL WELFARE SECTION)**

No. 799 /S.W. Dt. 20.06.2011

**ADVERTISEMENT**

Applications are invited for one post (Unreserved) of Contractual SEO/LSEO to be engaged in Deogarh district under Women & Child Development Departments, Orissa, Bhubaneswar with consolidated pay ₹. 9,300/- per month.

**Eligibility:-**

- (i) He/She must be a citizen of India.
- (ii) He/ She must be a native of Deogarh district..
- (iii) He/ She must be under 32 year of age and over 21 year of age as on 01.01.2011. Maximum upper age limit shall be relaxed by 5 years in case of candidate belonging to SC /ST/SEBC/Women candidate, by 10 years in case of Physically Handicapped persons. In case of Ex-Serviceman / Sport Person age relaxation as admissible will be given. If He/ She should not have married to any person having another spouse living.
- (iv) He/ She must be of good character and shall furnish the Xerox copy of character/ conduct certificate, attested by any Gazetted Officer, issued by the Head of the Institution in which he/ she last studied.
- (v) He/ She should not have more than one spouse living.
- (vi) He/She must be able to read/ write and speak Oriya.

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- (vii) He/She must have passed Class-VII Examination with Oriya as a language subject or must have passed HSC Examination or equivalent Examination with Oriya as the medium of Examination in non-language subject or have passed a test in Oriya of Middle English school standard conducted by the Education Department.
- (viii) He/ She must have registered his/ her name in any local Employment Exchange of Deogarh district and the registration must be valid up to the date of application.
- (ix) He/ She must have passed Bachelor Degree from any recognized University.
- (x) He /She must be able to handle Computer for entry of data/ information regarding OAP/ ODP/ MDM and other Social Welfare schemes. He/She should be well versed in MS Office.

#### **Terms & Conditions**

- (i) Self attested Xerox copies of all Academicals Qualification Certificates.
- (ii) Self attested Xerox copies of all Mark sheets of all examinations.
- (iii) Self attested Xerox copy of Caste certificate from competent authority issued during the year 2010-11 (for service purpose only). Self attested Xerox copy of certificate in support of Physically Handicapped/ Ex-serviceman/ Sportsman duly issued by competent authority.
- (iv) Self attested Xerox copy of Employment registration card having validity on the date of application.
- (v) Self-attested Xerox copy of Character/ Conduct certificate issued by the Head of the Institution last studied.
- (vi) Self attested Xerox copy of Nativity Certificate of Deogarh district issued during the year 2010-11 (for service purpose only).
- (vii) Two recent passport size photographs, duly attested by a Gazetted Officer.
- (viii) Self attested copies of Computer training certificate, if any.

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- (ix) Self addressed envelope (11" x 25 " size) affixing requisite postage stamp.
- (x) This engagement is not an assurance for any future appointment and the applicant cannot claim any regular/ graduated pay/ permanent posting. The selected candidate has to sign a written undertaking as per Finance Department Rule/ circular.
- (xi) The application forms are available in the District Social Welfare Office, Deogarh on payment of ₹. 100/- (One hundred) only ₹ 50/- (Rupees fifty) only in case of ST/SC candidate.
- (xii) Incomplete application, application without required documents or applications received after due date and time will not be accepted

**Mode of Selection**

1. The selection will be made solely on the basis of percentage of marks secured in HSC, Higher Secondary and Degree examinations. The percentage of marks shall be calculated without addition of extra optional/ subject. No written / via-voce test or interview will be made. The merit list of the candidates will be prepared on the basis of the total percentage of marks secured in the above three examinations.

2. The <sup>filed</sup> field up application should reach to the District Social Welfare Office, Deogarh on or before 28<sup>th</sup> July 2011 within the Office working hour. The authority reserves right to cancel any or all of the application without assigning any reason thereof. The advertisement also available in the district web site [www.deogarh.nic.in](http://www.deogarh.nic.in).

  
20/6/11  
COLLECTOR, DEOGARH